

Founded 1928

ST. GREGORY'S COLLEGE, IKOYI, LAGOS.

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Foreword

“We have to maintain law and order, no matter what, and this is the one part of the city that is still working” - Burl Cain

St. Gregory's College, Southwest, Ikoyi, Lagos, founded 27th January, 1928, has remained a formidable force in delivering quality education founded on moral probity and unblemished discipline. We have been part of the training of the best minds working in Nigeria and around the globe. Our students are taught to be true gentlemen and of God-fearing minds.

It is our belief that our students have to be assisted to embrace the path of true discipline taught with love and affection. Reasoning with John F. MacArthur Jr., we know the importance of discipline in the life of everyone because it teaches us to operate by principles rather than desire, to say “no” to our impulses. It deposes our lust and permits truth, virtue and integrity to rule our minds instead.

The task of training the young is not an easy project but a worthwhile venture. Our target is to help our students be the best wherever they find themselves. We are committed to helping them know what it means to be orderly and organized in thought, words and deeds.

In order to achieve this necessary feat, we have decided to put in place a set of rules that guide the conduct of all students in our College. These rules, if well followed, will assist our students in developing sound minds and becoming men of integrity.

We hope that our parents will cooperate with us in assisting our children become men of integrity by helping them and the College in keeping these rules that will go a long way to form them aright in life. The cooperation of parents is highly needed by the College in the proper training of our students.

May God, who created order out of primordial chaos, help us achieve our sole dream of forming men of integrity in St. Gregory's College. Amen.

Brief History of St. Gregory's College

St. Gregory's College was founded in the Obalende – Ikoyi axis of Lagos on the 27th of January, 1928 with fifty-two boarding students, forty day students and twenty-six students who were to be trained as teachers. Bishop Ferdinand Terrien, the then Bishop of the Bight of Benin and first Proprietor of the College established it as the flagship of Catholic education in Lagos and appointed Fr. Leo Hale Taylor, the founding Principal. In the first year of her existence, St. Gregory's College, Ikoyi registered a total of 92 students.

The College was well-known for discipline and good quality education as it had some of the best teachers at that time. There were five missionary priests who were joined by the likes of Mr. Simon

Bankole Beecroft, a senior African teacher handling Mathematics as well as the renowned Aina Onabolu, one of Nigeria's most reputable artists who taught Fine Arts. The College also distinguished herself from the start in the area of sports.

The takeover of all Private and Missionary schools by the Nigeria Government in the year 1976 did not spare St. Gregory's College. The Government by a military fiat promulgated the Takeover Validation Decree, which allowed the State to take over all non-governmental post-primary institutions and like a thief in the night, snatched the mission schools without any consultation or accusation of misdeeds. This was a period of decadence as the Nigerian Government was unable to properly manage and finance the schools it took over from their private owners. There was a decline in academics, and indiscipline found a home in the College.

The then Archbishop of Lagos, Anthony Cardinal Okogie, in his capacity as the sole Proprietor and Trustee of the Roman Catholic Institutions in the State used every available forum to air his views on the takeover policy. He maintained that it was the fundamental right of parents to dictate in what schools to educate their children to the best of their ability. Elected into office as the Democratic Governor of Lagos State, Bola Ahmed Tinubu fulfilled one of his election campaign promises to return schools taken over during military rule. After tense debate at the Lagos State House of Assembly, with the House voting 18 to 4 in favour of the return of voluntary agency schools, the Governor of Lagos State signed the Bill into law and the more than twenty years educational battle came to an end. The story of the tremendous and unstoppable development in the College since the year 2001 when it was returned to its rightful owner is evident and requires no elaborate speech.

Thanks to Anthony Cardinal Okogie – the immediate past Proprietor, the past Principals and Administrator, College Management, the Staff, Parents and Students who have done so much to enthrone St. Gregory's College as a force to reckon with in the education of young minds. As our motto goes: *Pro Fide et Scientia* – for faith and knowledge, we will continue to strive to give our children the beauty of spiritual, human, academic and moral formation.

i) **MOTTO**

The Motto or catchphrase of St. Gregory's College, Lagos is: “Receive with open heart a superior knowledge, all you who pass through these portals for faith and knowledge (*Pro Fide et Scientia*)”

ii) **THE CREST**

1. The Four-pointed shield depicts the four corners of the Globe.
2. The Cross signifies the Faith.
3. The Book signifies knowledge and the circle around the Book, the Universality of Education.
4. The Four Stars are for the Doctors of Latin Church: St. Ambrose, St. Jerome, St. Augustine, and St. Gregory the Great.
5. The Keys are the key of St. Peter showing that St. Gregory was the only Pope among the Four Doctors of the Church.

iii) **OUR VISION STATEMENT**

Our vision is spelt out in our College motto: *Pro Fide et Scientia* (for the Faith and knowledge). As a Catholic Institution of repute, we bring up students with the fear of God and unmatched quest for excellence; and we are good at what we do!

iv) **OUR AIMS AND VALUES**

In St. Gregory's College, we hold dear the words of Francois Rabelais that “A child is not a vessel to be filled, but a fire to be lit”.

In this light we aim to:

1. Give every child a solid spiritual foundation.
2. Develop every child's potential.
3. Help every child to be competitive and bold.
4. Create an exciting environment.
5. Encourage independent thinking.
6. Provide opportunities that challenge.
7. Prepare every child to make a difference.
8. Ensure self-esteem and confidence are high.
9. Share hopes and encourage optimism and self-belief.
10. Provide opportunities to reflect on life and learning.
11. Ensure everyone has a voice and an opportunity to be heard.
12. Encourage good health and well-being for all.

v). **COLLEGE ANTHEM**

Good Saint Gregory to thy name
Dedicated is the school we love
Pray for us we pray that we may
Ever in thy saintly footsteps move
Happy diligent may we be
Nought but honour may we ever bring
To that name whose honour we bear
May we worship God and love all men

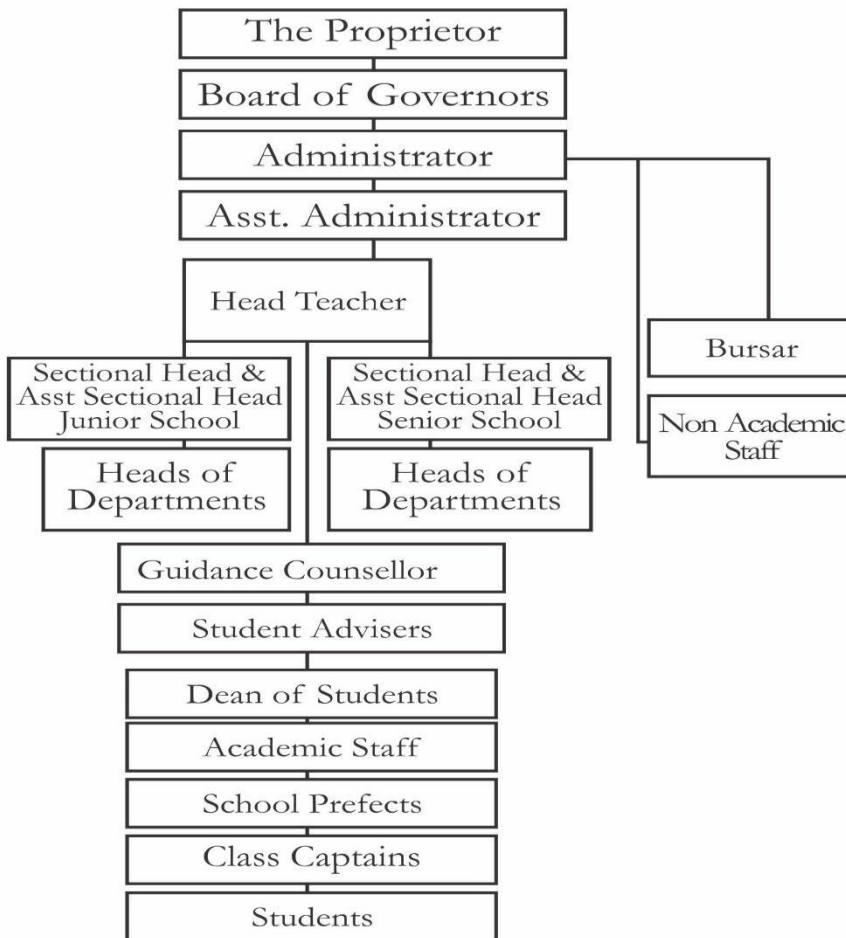
vi). **COLLEGE PLEDGE**

I pledge to St. Gregory's
College as a worthy student
To be loyal to the College Authorities
To respect and cooperate with all staff and prefects of the College
To obey all rules and regulations of the College.
To project the College with pride in good light
everywhere and at all times and
To do all in my power to leave the
College better than I met it,
So help me God.

vii). **COLLEGE LOVE SONG**

There is a grand old school to play for
There is a grand old team to play tra la la la
When you read their history, it is enough to make your heart go glad
For we don't care whether we win, lose or draw or worry how we fair
For we only know that there's going to be a match
And St. Gregory's College must be there, must be there
Gregs, Gregs, Gregs, Gregs,
G-R-E-G-O-R-Y-S

COLLEGE ORGANOGRAM



SECTION A: GENERAL RULES (FOR ALL STUDENTS)

I. MODE OF DRESSING

1. Students are to appear neat at all times within and outside the College. They must be in the right uniform, have their shirts tucked in always, and the sleeves properly buttoned.
2. The approved school uniform for every student is white long-sleeved shirt on white trousers for senior students and white short-sleeved shirt on white shorts for junior students with a pair of white tennis shoes.
3. On Mondays, all senior students must appear in their blazers.
4. On Tuesdays through Fridays, every student is to wear his cardigan over his white shirt.
5. College prefects are to be in their blazers always on Mondays through Thursdays except on Fridays when they are expected to be in their cardigans.
6. Students must have their hair cut low; no markings, colours, or patterns which are not condoned by the College.
7. Students are not allowed to keep beard.
8. Students in need of extra clothing to shield themselves from cold are expected to be in the official College sweater. Nonetheless, the College sweater is not to replace the cardigan.
9. Students are not allowed to have tattoos on any part of their body.

II. MORAL CONDUCT WITHIN AND OUTSIDE THE COLLEGE

1. Students must comport themselves and maintain good manners both within and outside the College.
2. The language for communication in the College is the English Language. Vernacular languages within the College premises are to be limited to their lesson periods.
3. No student is permitted to bully or punish other students as this may warrant his suspension (definite/indefinite) or expulsion from the Boarding House/College.
4. The use of foul or insulting words in the College is prohibited and may attract a suspension from the Boarding House/College.
5. Cases of disobedience to teachers and other constituted authorities in the College will not be tolerated by the College Management.
6. List of students leaving the school compound for activities outside the College must be submitted to the Assistant Administrator for vetting.
7. No student is allowed to keep, seize or take another student's money or property without his consent.
8. Students are to be punctual to all activities in the College and must be seated 5 minutes to the commencement of such activities.
9. No student must be involved in any suggestive behaviour, indecent exposure and indecent or immoral acts e. g. acts of homosexuality, cultism, indecent conversations with students and/or staff.
10. In the event that the College judges, after due observation and consultation with the Management, a student unfit to continue his studies in the College either on moral and/or academic grounds, she reserves the right to withdraw such a student from the College or ask him to change his address forthwith.

III. ACADEMICS

1. All students are to resume in the College on the day spelt out in the school calendar.
2. Every student is to be in the school premises at or before 7:30am on weekdays for daily assembly/lessons and on other days as directed by the College.
3. Every student must be in the classroom or at the assembly ground at least five (5) minutes before the commencement of lessons/assembly at 7:35am.
4. Students must maintain distinct and orderly lines on the assembly ground.
5. The use of the assembly manual is compulsory for all students. All students are to participate actively in the morning devotion, hymns, singing of the national and school anthems, etc.
6. The assembly provides an opportunity to disseminate useful information to both staff and students. Hence, due attention must be maintained whenever announcements are made at the assembly ground.
7. The classroom remains a place of growing in the knowledge of the self and of the world around us. It is the duty of all students to be present and attentive in class for lessons and be punctual.
8. Silence and serenity must be maintained at all times around the classroom blocks. This is very important especially during the periods of tests, examinations, seminars, and end of term retreats/recollections.
9. Students are to participate actively in class, taking down notes and carrying out assignments given to them by subject teachers.
10. The period of break serves as a time for students to refresh themselves. All students must ensure that they make the best use of the time to put themselves together before the recommencement of lessons.
11. Students are to spend free periods during lessons in the library and must not be found loitering around the College premises.
12. Tests and examinations are important for the assessment of students' learning for a specified period. All students are to ensure that they prepare adequately and dispose themselves appropriately for tests and examinations.

13. Any student caught in the act of examination malpractice shall score zero in that test/examination, and then he shall be made to repeat his class. If he is a repeater, he will be asked to change his address forthwith.
- 13b. Involvement in Acts of Examination Malpractice will include but not limited to the following: possession of extraneous materials in the course of tests/examinations, written points on any part of the body, spying into another student's work, use of the internet during CBT, asking another student questions during tests/examinations, dropping lesson notes or other materials in the restroom and going there to study/view answers during tests/examinations, soliciting assistance through signs and codes, dictating answers to another student, taking an examination/test on behalf of another student, using a text/examination answer sheet gotten unlawfully, etc.
14. Holiday projects given to students are to be diligently undertaken and considered an essential part of their learning process and assessment.
15. No student in JSS1 will be allowed to repeat class.
16. Students, from JSS2-SSS2, who fall short of the promotion criteria, will be asked to repeat or withdraw from the College.
17. The College promotion criterion is:
JUNIOR SECONDARY SCHOOL
 Every student must score 60% CUMULATIVE DISTINCTION/CREDIT PASS IN EACH OF HIS SUBJECTS.

SENIOR SECONDARY SCHOOL

Every student must score 60% CUMMULATIVE DISTINCTION/CREDIT PASS IN EACH OF HIS SUBJECTS.

18. Any student who has repeated a class once, shall at the second time be asked to withdraw from the College.
19. Any student in SSS1, who wishes to change his department shall only be allowed to do so before his second continuous assessment tests of the first term. This is to be accompanied with a letter of notification from the parents sent to and approved by the Administrator.
20. Any student who wishes to change from either Igbo Language to Yoruba Language or Yoruba Language to Igbo Language can only be allowed to do so not later than the first term of the session. This is to be accompanied with a letter of notification from the parents sent to and approved by the Administrator.
21. Admission into the College shall be into JSS1, and transfer students for JSS2 & SSS1 only.

IV. SPORTS

1. In order to maintain a sound mind and a healthy body, every student is to participate in sporting activities in the College.
2. Every student is to have his set of sportswear and must wear such for sports.
3. It is expected that every student is dedicated to at least one sport and make conscious effort to improve in it.
4. It is important that due respect for allotted times for sports and training must be maintained. Coming late will not be entertained.
5. On the days set aside for training, every member of the College team must be present at their places of training.
6. As young men of dignity, it is important that students respect the rules of the games and must never attempt to cheat even on the sports field.
7. Students who would be selected to represent the College at any sporting activity outside the College premises must always be fully dressed in their track-suits and canvass.
8. It is expected that the College representatives at outdoor events exhibit a high level of decency and good sportsmanship, worthy of gentlemen.
9. General sports day shall be on Fridays, between 2pm and 3:30pm.

10. Sporting events in the College include: football, lawn tennis, basketball, athletics, volleyball, badminton, table tennis, board/card games (ludo, chess, scrabble, monopoly).

V. SOCIAL LIFE OF STUDENTS

1. Every student is expected to belong to at least one social group in the College.
2. Active participation is required of all members of social groups as records of this will be reflected in the report sheet of students at the end of the term/session.
3. No student is to absent himself from social gatherings organized by the College.
4. Every student is to be of decent conduct and behave in a responsible manner at social gatherings.

VI. SPIRITUAL LIFE OF STUDENTS

1. Every student is expected to participate actively in the spiritual activities of the College irrespective of their denominations/faith affiliation.
2. No student is to be absent from the spiritual gatherings organized by the College.
3. Every student is to be of proper conduct and behave in a responsible and reverential manner at spiritual gatherings.
4. Spiritual activities of the College include: Holy Mass, end of term retreats, benediction/adoration, and recitation of the holy rosary /other ecclesiastically approved devotions, etc.

VII. EXEATS, RESUMPTION, TRAVELS AND CHANGE OF ADDRESS

1. Parents are to note that students (Day/Boarder) will not be given permission to be absent from School for events or celebrations (wedding, birthday, burial, etc) of members of the extended family. This is to ensure that students do not miss out on lessons for the day.
2. Any student who travels during the course of the holiday shall not be permitted to extend his holiday beyond the resumption date.
3. Exeat to leave the College before vacation, except on medical grounds, is not allowed.
4. Parents who wish to withdraw their son/ward from the College for whatever reason shall notify the College in writing prior to the withdrawal of the son/ward.
5. No student (Day/Boarder) is allowed to be absent from the College on the days after examinations without permission from the College Administrator, after a formal letter of request for permission has been sent to him. Any student who absents himself shall have his end of term's result forfeited.
6. Day Students must not be absent from lessons and College activities except on medical grounds. On the grounds of ill health or a medical condition, due permission must be sought for and granted via the College email address (info@stgregoryscollege.ng) or in writing to the College Administrator.
7. Parents are not allowed to have any form of communications with their children/wards through any member of the College staff while he is in school (Day/Boarders) except on visiting days or at the directive of the College Management. Any student, if he is a boarder, involved in this will be asked to leave the boarding house forthwith. If he is a day student, he will be suspended from the College. All forms of communication should be limited to the College official means of communication – the house parents, College official phone lines, and College email address.
8. Parents of boarders are to note that resumption dates are to be adhered to. Failure to resume on the scheduled dates shall attract a week's suspension from the hostel during which the student shall be required to attend lessons as a day student for the period of his stay at home.
9. Boarders who fail to make the 5pm resumption deadline on resumption date shall attend lessons as day students for the entire week and will only be admitted into the boarding house the Sunday after the official resumption date for boarders.

SECTION B: OFFENCES & CORRECTIVE MEASURES

A. CORRECTIVE MEASURES WITHIN THE COLLEGE

1. Kneeling: Asking a student to kneel, with hands raised and eyes closed.
2. A student can be asked to sweep a certain portion of the premises for a period of time as determined by the College authority.
3. Detention: A student can be asked to stay back after school to carry out a community service. This is to be meted out if a student has defaulted in a particular case repeatedly.
4. Suspension (definite or indefinite)
5. Expulsion from the College (after suspension or on moral grounds as deemed by the College).

B. GROUNDS FOR ISSUANCE OF A LETTER OF WARNING

THE FOLLOWING SHALL ATTRACT A WARNING LETTER (WARNING/STRICT WARNING) AS WELL AS WRITTEN UNDERTAKING OF FUTURE EXEMPLARY CONDUCT SIGNED BY THE STUDENT AND COUNTERSIGNED BY HIS PARENTS/GUARDIANS

1. Truancy
2. Unacceptable haircut/hairstyles, dressing on resumption days
3. Persistent lateness to school or College activities.
4. Disorderliness in appearance and wearing of dirty uniforms.
5. Indifference to studies and activities in the College.
6. Use of foul and abusive language in communication with other students.
7. Sneaking in edible items into the classroom or College premises.
8. Disruption of lessons either in word or deed to distract classmates/teachers.
9. Attempts to fight within or outside the College premises.
10. Destruction of College property, after which the requisite amount will be paid for repairs.

C. GROUNDS FOR SUSPENSION:

1. Persistent lateness to or absence from school after due warning.
2. Students who have received a letter of warning for unacceptable haircuts etc.
3. Students who have received a letter of warning for violation of College rules
4. Truancy after due warning.
5. Open refusal to accept corrective or disciplinary measures.
6. Morally unacceptable conduct inside/outside the College as reported by teachers, College personnel, Students, or any other person.
7. Deliberate acts of vandalism, defacing, and destruction of school property.
8. Obtaining money or another's possession by force, threat or by suspicious means.
9. Disrespect/disobedience/Assault/insult, either in words or deeds to College staff/persons in authority.
10. Infliction of physical injuries on peers, teachers, and school personnel. This may attract indefinite suspension depending on the nature of the injury inflicted.
11. Cooperating with outsiders to incite trouble and commotion resulting in injuries to students, teachers or other school personnel.
12. Bringing, selling and exploding firecrackers inside the school.
13. Gambling.
14. Bullying (physically or cyberbullying), hitting, slapping, and undue intimidation of other students. This also entails a student punishing another student without permission from the College Management.
15. Bringing/distribution/using pornographic magazines and materials to/within the College premises or surfing the internet for explicit materials.

16. Bringing of electronic gadgets, mobile phones, tablets, and gizmos to the College premises.
17. Leaving the College premises without permission from the Assistant Administrator.
18. Staying off school without due permission.
19. Fighting.
20. Illicit relationship/talks with fellow students and/or between staff and students
21. Any student who has been issued letters of warning (warning, and strict warning).
22. Any student who has been suspended once, goes on indefinite suspension at the second time.
23. In all cases of suspension, an undertaking signed by the student and countersigned by his parents or guardian shall be required as a condition for re-admission. Upon resumption, the student is to see the College guidance counsellor.

D. GROUNDS FOR EXPULSION FROM THE COLLEGE

1. Repeated cases of examination malpractice.
2. Stealing (keeping, seizing or taking another student's property) and reported shoplifting.
3. Acts of homosexuality [These acts include but not limited to sexual engagements between students, indecent exposure to students for similar purpose, caresses to each other's body parts, lewd activities within the College premises, kissing either on the lips or cheeks of another student, etc]. In this instance, it is needful to state that should any of these acts involve two or more students, failure to report the case(s) after the first incident to the College Management could be inferred as accomplice.
4. Smoking/drinking of alcoholic substances by any student. Put simply, the possession or use of prohibited drugs, drinks and other hard substances.
5. Reported case of sexual misconduct with another student within or outside the College.
6. Repeated violation of the school policies, rules and regulations after being suspended twice.
7. Conduct prejudicial to the maintenance of good order and moral discipline in the College as deemed fit by the College Management.
8. Persistent lateness to school after being issued letter(s) of warning.
9. Moral/Academic grounds as deemed necessary by the College.
10. Cultism

SECTION C: RULES AND REGULATIONS OF ST. GREGORY'S COLLEGE BOARDING HOUSE

ARTICLE A: SCHOOL RESUMPTION

1. All students in the boarding house are to report to school at/before 5pm on resumption day.
2. Prefects in the boarding house are to resume on the Friday prior to the resumption of other students. This is to enable them participate in their pre-resumption seminar.
3. Parents must duly inform and receive the approval of the Administrator of the College if their children or wards will not be able to make it to school on resumption day.
4. All students will be duly checked into the boarding house by the Boarding House Parents.
5. Any student that does not meet the requirements for entry into the boarding house will be sent back home forthwith.
6. Any student who resumes late to the Boarding House on medical grounds is to submit a copy of his medical report upon resumption.
7. Parents are not permitted to enter the students' hostels for any reason whatsoever.

ARTICLE B: RESUMPTION PROCEDURES

For the purpose of sanity and coordination, parents and guardians are to give great attention to the guidelines below as they affect resumption:

1. Boarding House Parents, College Bursars and College medical team will be on ground and shall be at designated stands at the check-in spot to attend to students and their parents.
2. Parents are to proceed to the bursary stand for financial clearance.
3. Once certified to have made all necessary payments, they shall then move to the medical stand for a health check on their children or wards. Students who resume with medical conditions are to have their medications submitted to the clinic.
4. Cleared medically, parents and their children or wards will appear before the House-Parents for the inspection of their children or wards' belongings in line with the provisions of their prospectus.
5. If certified, only students will proceed from the hall to the dormitory. Parents' stay with their children/wards ends at the clearance desk of the House-Parents.
6. Parents will not be allowed to be in the compound for more than an hour on resumption day so as to make way for other parents and their children/wards, and to prevent any form of rowdiness.
7. No student is allowed to take in contrabands, unapproved provisions or cooked meals to the dormitory.
8. **Provisions/wears/others:** List of acceptable provisions include Milk, Milo, Bournvita, Sugar, Cornflakes, Biscuits, Sugar, Cassava Flakes (Garri), groundnuts (but in a plastic vessel; not peanuts). Students who come with items other than these to the boarding house risk being suspended from the College. List of contrabands/unacceptable provisions include: cooked meals, pizza, bread, jam, all kinds of butter, snacks, sweets, cookies/cookies-like biscuits, rice crisp, liquid provisions, drinks, cocoa pods, milo crunches, and any other outside of the approved provisions. **Wears acceptable in the hostel will include** pairs of uniforms, pairs of house wear (khaki shorts/trousers and shirts), a pair of Sunday wears to be worn with a pair of black leather shoes, mufti/casual wears, undershorts and undershirts, a pair of white tennis shoes, sports wears, a pair of bathroom slippers, a pair of white belt, a pair of brown sandals for use with khaki, a wristwatch (NO SMART WRISTWATCHES). **Others will include** body spray/roll-on, perfume (not highly concentrated), toiletries, bathing kit, plastic buckets, washing soap/detergent.
9. Parents of boarders are to note that resumption dates are to be adhered to. Failure to resume on the scheduled dates shall attract a one week suspension from the College; the student shall be required to attend lessons as a day student for the period of his stay at home.

ARTICLE C: GROUNDS FOR SUSPENSION FROM THE BOARDING HOUSE

1. Any student who fails to resume as stipulated on resumption days is to resume back at the hostel one week after.
2. Open refusal to accept corrective or disciplinary measures.
3. Leaving the Boarding House without permission from the Assistant Administrator.
4. Bringing, selling and exploding firecrackers inside the school.
5. Gambling.
6. Bullying (physically or cyberbullying), hitting, slapping, and undue intimidation of other students. This also entails a student punishing another student without permission from the College Management.
7. Possession of contraband provisions

ARTICLE D: GROUNDS FOR EXPULSION FROM THE BOARDING HOUSE

1. Parents who come to the College to visit their children without official invitation from the College authority or sneak in provisions for their children stand the risk of having their children expelled from the boarding house.
2. Repeated cases of disobedience of College Boarding House rules.
3. Acts of Homosexuality. [These acts include but not limited to sexual engagements between students, indecent exposure to students for similar purpose, caresses to each other's body parts, lewd activities within the College premise, kissing either on the lips or cheeks of

another student, etc]. In this instance, it is needful to state that should any of these acts involve two or more students, failure to report the case(s) after the first incident to the College Management could be inferred as accomplice.

4. Stealing (keeping, seizing or taking another student's property) and reported shoplifting.
5. Communication with parents/guardians/relatives through staff/outside without due permission from the College Management.
6. Repeated violation of boarding house rules, College policies after warning and/or suspension.
7. Students who are caught bringing in and/or possession of contrabands, gadgets, mobile phones, tablets, gizmos, pornographic items in the hostel.
8. Smoking and/or drinking of alcoholic substances within the hostel precinct.
9. Cultism.

ARTICLE E: MODE OF DRESSING

1. Boarders are required to respect the College dress code for activities in the boarding house e.g. house wear and Sunday wear.
2. Students in the boarding house must appear neat in their house-wear and have them tucked in always. Only brown khaki material prescribed by the College shall be worn by students in the boarding house outside lesson hours.
3. Boarders are expected to put on their brown khaki with brown sandals.
4. Boarders' attire for Sunday is the College *Ankara* material which must be sewn in the pattern recommended by the College. All forms of exaggerated designs are forbidden.
5. On Sundays, boarders are to put on black shoes with their *Ankara*.
6. Boarders are expected to have three (3) pairs of uniforms so as to ensure they appear neat at all times.
7. All students must have their names neatly knitted to or monogrammed on their uniforms to prevent them from being mixed-up or misplaced.
8. Students are to come to school with their personal wristwatches. SMART WRISTWATCHES ARE FORBIDDEN. If such wristwatches are found with students, the College will confiscate them.

ARTICLE F: CONDUCT WITHIN THE BOARDING HOUSE

1. Every student in the boarding house is to be of good manners and behavior.
2. All students in the boarding house must take part in every activity in the College – prayers, studies, meals, siesta, games, house work, conferences, etc.
3. It is forbidden for any student to move around the boarding house/school premises without wearing his clothes at any time of the day.
4. Maximum respect must be accorded the periods of silence and quiet time in the horarium. It is totally unacceptable for students to deliberately or willfully disrupt the peace of the College at these periods.
5. House-Parents must be respected and must be seen as parents away from home charged with the care of the students in the boarding house. All forms of disrespect to House Parents will not be condoned by the College authority.
6. Students are not allowed to collude with Day students to sneak in items into the boarding house. Defaulters will be ejected from the boarding house.
7. On Church or national holidays, students are expected to follow diligently the horarium for Saturdays.
8. It is forbidden for any student to move around the boarding house/school premises after lights out/siesta period.

ARTICLE G: THE CHAPEL

“My house shall be a house of prayer. . .”

(Matt. 21:13)

1. Maximum silence must be observed within and around the Chapel at all times. Due reverence must be given to God in the Chapel.
2. Students must be properly dressed for all activities in the Chapel.
3. All students are to be seated in the Chapel five (5) minutes before the commencement of prayers. Lateness to liturgical activities will not be tolerated.
4. All students are to genuflect whenever they enter the Chapel and at the point of leaving, in reverence to our Lord Jesus Christ present in the Tabernacle.
5. All students are to respect and remain at the seats allotted to them by the College authority.
6. Every student must maintain right and reverential postures – sitting, standing or kneeling – in the Chapel always.
7. All students are to ensure that they have their copies of both the College prayer Manual and Hymn Books and make the best use of them at Masses and prayers.
8. Students are to participate actively at Mass and other liturgical activities.
9. No student will be permitted to leave the Chapel for any reason without informing the House-Parents.
10. Students are to keep awake during prayers and meditation.
11. Students are to obey the instructions of their pew prefects.
12. The period of Eucharistic adoration and benediction every Sunday evening must be approached with great serenity; every student should endeavour to make the most of that moment with God.

ARTICLE H: THE HOSTEL AND ATTITUDE TO WORK

1. Students are to ensure that the hostels and their environs are kept tidy always by avoiding littering the premises; they must make proper use of the trash baskets always.
2. Students are to keep their space in the hostel neat always.
3. Every student must be diligent in the discharge of his housework and must do a thorough job.
4. Respect must be given to the House Parents and the supervising Prefects and their instructions should be followed.
5. Every student is expected to carry out his housework within the time provided in the horarium.
6. No students is to be found in the hostel at odd times.
7. Students are to keep away from other dormitories at siesta period and after night prep.
8. All students must be in their beds during siesta and at lights out.
9. Rising times must always be observed seriously.
10. All lights must be out at the designated time for lights-out.
11. Students mattresses must be dressed with white bed sheets always except when they are lying on them during siesta and at night.
12. No student is expected to take another students' property without his permission as this would be regarded as a case of theft or pilfering.

ARTICLE I: THE REFECTORY

1. The time for meals is a great opportunity for students to socialize and to interact. Hence, every student is expected to be in the dining hall at the times for meals and must be punctual.
2. Students are to wait for the grace before meal before serving their meals.
3. Every student must always be at the seat allotted to him at meal times.
4. Students are to maintain the highest level of decency in the refectory by respecting the meal-sharing rules.
5. Students are not allowed to bring their personal cutlery, plates and cups to the College dining hall.

6. No student is to leave the dining hall before the end of meal and the grace after meal, except with the permission of his House Parent.

ARTICLE J: VISITING DAY

1. Visiting day commences at 10am and ends at 5pm on the last Sunday of every month of the College calendar.
2. The day for visiting must be respected. No student is expected to have contact with his family members or visitors on other days.
3. Students are to avoid littering the College premises during visiting days, and parents/guardians are to help in ensuring the continuous neatness of the College.
4. Parents are to note that visitation of their wards on their birthdays is not allowed.

ARTICLE K: PERMISSION TO LEAVE THE BOARDING HOUSE

1. Permission to leave the boarding house is to be obtained from the Assistant Administrator with an exit card signed by him.
2. Students leaving the boarding house must sign-out with their House Parent. On return, they are expected to also register their presence before being allowed into the boarding house.
3. A medical report will be requested of any student who leaves the boarding house on scheduled medical appointment.
4. Parents and guardians are encouraged to fix appointments for Visa interviews at Embassies and High Commissions during midterm break or holiday periods.
5. At the loss of a member of the immediate family, the College should be informed and absence from the boarding house will be fixed in line with the burial arrangements and the school calendar.
6. Students in the boarding house will not be permitted to leave school for birthday parties, anniversaries and other related celebrations by family members.
7. Students in the boarding house will not be permitted to leave the Boarding House for funerals and other events of members of the extended family.

ARTICLE L: CARE FOR PERSONAL BELONGINGS

1. Students must take adequate care of their personal belongings.
2. Names must be knitted on their clothes and imprinted on other belongings.
3. Missing items, if found, should be taken to the House-Parents to help identify the rightful owners.
4. Students who misplace items like their College Prayer manual, Assembly Books, School uniforms, etc, will have them replaced by the College and the bills sent to their parents/guardians.

SECTION D: NOTE TO PARENTS

The primary right and duty to educate children rests on parents. In the home, more than any other place, parents teach by their examples, reverence for God and respect for the dignity of others. They are also tremendously influential in cultivating in their children the virtues of love of neighbor, justice, generosity, loyalty, industry and honesty, which will help them live dignified lives. In addition to these, parents are considered strong collaborators with the school in the upbringing and education of children. As collaborators in the education of their children, it is important for them to take note of the following:

1. Parents are not allowed into the College premises except on visiting days or when invited by the College Management.
2. They are to respect the visiting hours of 10am to 5pm on the last Sunday of every month of the College Calendar. However, visiting days are subject to changes as deemed necessary by the College Management.

3. Pocket money for the students, provisions and other items are to be kept in the care of their House-Parents.
4. Parents are to avoid handing pocket money of their wards and other properties to teaching and non-teaching staff. Defaulters will have their children/wards dismissed from the boarding house.
5. Parents are not allowed into Students' hostels.
6. Parents are to respect the privacy of the Priests working in the College and limit all official meetings to their office hours, that is, between 8am and 2pm from Mondays to Fridays. Visit to the College shall be only by appointment sent via email to the College mail (info@stgregoryscollege.ng) and reply gotten from the College Management prior to coming to the College premises. Same goes for all complaints, observations, and enquiries.
7. Parents are to give the College Staff and Boarding House-Parents the respect they deserve and address them with courtesy always.
8. Parents are to cooperate with the College in maintaining the sacredness of the School and boarding house rules and regulations.
9. Parents are advised not to sneak in provisions and other items to their sons/wards and/or communicate with their children/wards through any member of the College Staff. Defaulters will have their sons expelled from the boarding house.
10. Parents are to note that bringing provisions or other related items to students outside visiting days is prohibited.
11. Parents are encouraged to be courteous in communication with Teachers, House parents, and other College Staff.
12. Each parent is to have the parents' identity card (a pair of two cards; one for each of the parents). Parents are to note that the identity card is meant for the safety of their children. In cases of parents visiting the College for whatever reason (Visiting Day, appointments or to pick up their son/ward at the close of the day or vacation), the identity card must be presented since without it they would not be allowed access into the College.
13. Parents who have misplaced their RFID cards are to apply for new ones via the College email address to info@stgregoryscollege.ng.
14. Parents are to notify the College through a written and signed document about person(s) who are authorized to sign College documents on their behalf in their absence. Also, parents who would permit picking up of their children from the College by proxy must notify the College Management via email with details of persons authorized to do so.
15. Parents are to note that the formation of the child does not rest solely with the College; parents play significant roles in the holistic development of their children/wards. In that light, parents are encouraged to always check the lessons and results of their children/wards to ensure they are up to date, encourage their children to take their assignments seriously, to study as when due to ensure their success.
16. All parents are encouraged to be familiar with the College website/portal as vital information, messages, results and bills/payments of fees shall be done through such means.
17. Parents are to carefully read the termly newsletters/bulletins released by the Administrator to keep themselves abreast of important College news, activities and calendars.
18. Parents are encouraged to ensure that all payments of school fees are done through the proper College portal and into their children's designated accounts. The College does not entertain payments of children school fees through a staff or in cash/POS.

Rev. Fr. Emmanuel Ayeni
Administrator
September, 2021